

residential landlord debt recovery

Are you a landlord looking to recover unpaid rent arrears?

Are the rent arrears from a current or former tenant, who has already vacated the property, or you have possession secured through other methods?

Then our fixed fee debt recovery service can assist you!



Stage 1 Pre-Legal (Letter Before Action)

All pre-legal recovery work will be conducted on a **fixed fee of £30.00+VAT**.

In addition to the above, we will charge you as our fee, 5% of any money recovered.

Our fee includes:

- Taking your instruction and reviewing the Tenancy Agreement;
- Sending an initial letter of demand by post and email (where applicable);
- Monitor repayments and remit to you at intervals agreed with you.

Stage 2 Claim Form

Where court proceedings are required, we will draft issue a claim form and charge fees and costs as set out in the following table:

Claim Value	Solicitor's Costs	Court Fees	Total
£0 - £300	£50.00	£35.00	£85.00
£301 - £500	£50.00	£50.00	£100.00
£501 - £999	£70.00	£70.00	£140.00
£1,001 - £1,500	£80.00	£80.00	£160.00
£1,501 - £3,000	£80.00	£115.00	£195.00
£3,000 - £5,000	£80.00	£205.00	£285.00
£5,000 - £10,000	£100.00	£455.00	£555.00

All the above fees and costs are recoverable if successful recovery is made.

Stage 3 Judgment

Make application to the court to secure judgment either by default (no response to Claim Form) or acceptance (repayment offer accepted).

Debt Value	Solicitor's Costs
£0.00 - £600.00	£22.00
£600.00 - £5,0000	£22.00
£5,000.00+	£30.00

All the above costs are recoverable if successful recovery is made.



Stage 4**Enforcement**

Enforcement type	Solicitor's Costs	Court Fees	Total
Writ of Execution (<£600)	£2.25	£83.00	£85.25
Writ of Control (>£600)	£51.75**	£66.00	£117.75
Attachment of Earnings	£100.00*	£110.00	£210.00
Information Order	£110.00*	£55.00	£165.00
Third Party Debt Order	£98.50	£110.00	£208.50

*Our charges are unrecoverable. All other fees and charges are recoverable.

**If the Writ of Control is unsuccessful an abortive fee of £75.00+VAT will be payable by you.

In addition to all the above charges, we will charge you as our fee, 5% of any money recovered.

Other Services

Service	Our Charge	Disbursement	Notes
Trace	£5.00	£30.00	This disbursement will only be charged if our agents are successful in the location and/or confirmation of the subject's address.
Employment Search	£5.00	£50.00	This disbursement will only be charged if our agents confirm employment details.
Pre-Sue Report	£5.00	£65.00	
Land Registry Search	£5.00	£3.00	

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